



INTERNATIONAL CONGRESS ON SCHIZOPHRENIA RESEARCH

Manchester Grand Hyatt
San Diego, CA
March 29, 2009- April 1, 2009

Foam Core Signage for Poster Presenters

Description	Standard Price	Quantity	Total
8.5"x 11 Sign	\$ 43.00		
7"x44" Sign	\$ 50.00		
14"x22" Sign	\$ 63.00		
22"x28" Sign	\$ 76.00		
28"x44" Sign	\$ 116.00		
TOTAL:			

Laminated Signage for Poster Presenters

Description	Standard Price	Size	Quantity	Total
Laminated Posters	\$ 15.00 per sq. ft.			
TOTAL:				

One square foot minimum per laminated poster.

Graphic files must be submitted in EPS or AI format. If any work has to be done by Champion to manipulate a file, there will be additional charges of \$110.00 per hour. If there are any sizes not mentioned above, please call for quote.

All orders and credit card authorization forms must be sent to the attention of Kelly Slater at kellys@championexpo.com. Order forms and credit card Authorizations must be filled out completely. Please reference show name and exhibitor info in subject field. Any additional questions call 702-320-5140.

? *Questions about this form?*
 E-mail us at help@championexpo.com.
 Please include name of show.

Credit Card Authorization

In order to process ANY orders, this form MUST be on file regardless of your preferred method of payment.
(We accept MasterCard, Visa and American Express.)

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Exhibitor Name:	Tel. #:	Booth Number
Billing Address:	Fax #:	
City/State/Zip:	Auth. by:	

1 Champion Credit Card Payment Policy

- **This Credit Card Authorization MUST be on file with Champion Exposition Services before any goods or services will be rendered regardless of your preferred method of payment.**
- **All accounts must be settled at Champion's Service Desk on show site prior to the close of the show.**
 An itemized invoice will be prepared at the show for your signature, and we will process your payment for any outstanding balance at that time. For your convenience, in addition to cash or company check (no personal checks), we accept MasterCard, Visa and American Express. Please notify your company representative who will be at the show site of our payment policy.
International exhibitors must make payment to Champion for all amounts due prior to show closing in U.S. funds drawn on U.S. banks.
- **The exhibiting firm is ultimately responsible for payment of all costs incurred on its behalf.**
 If a third party is to be invoiced for certain items or services, please complete and submit Champion's **Third Party Payment Authorization Form**.
- **Discount Pricing**
IMPORTANT: To obtain advance order discount pricing, full payment MUST BE included with your order.
 A purchase order is not considered payment. If your company has any unpaid balances for previous show services, please arrange for settlement of outstanding invoices prior to placement of new orders.
- **Tax Exempt Status**
 If you claim **tax exempt status**, you **MUST** provide us with a copy of your Tax Exempt Certificate issued by the federal government or state in which your event is taking place, simultaneously with the placement of your initial order.

2 Credit Card Charge Authorization

- **If you wish to charge your orders to your credit card account, please complete information below and submit with your initial order. Subsequent orders will automatically be charged to the same account number.**
 Any show site balances or charges for outbound labor, freight or miscellaneous items not paid before the show closing automatically will be charged to your credit card account.

▪ **Incomplete and/or unsigned forms will not be accepted.**

Charge to: MasterCard Visa American Express

PLEASE PRINT OR TYPE:

Account #:	Expiration Date:
Cardholder's Name:	
Cardholder's Signature:	
Cardholder's Billing Address:	
City/State/Zip:	
Telephone #:	Fax #:

- **Please note: No credits will be issued after close of show.**

Full payment must accompany order. PLEASE, NO TELEPHONE ORDERS.

Credit Card Authorization MUST be on file with Champion Exposition Services before any goods or services will be rendered regardless of your preferred method of payment. By utilizing this form, exhibitors acknowledge that they have read and agree to comply with the terms of the Limits of Liability statements contained herein.